

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **Burnpur Cement Limited**  
 2. Quarter ending - **31-Dec-2017**

<b>I. Composition of Board of Directors</b>										
Title (Mr./Ms)	Name of the Director	DI N	P A N	Category (Chairperson /Executive/ Non-Executive/ Independent/ Nominee)	Date of Appointment	Date of cessation	Tenure	No of Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Ms.	Archana Singh	07876038	CJG PS5 981 P	NED	18-Jul-2017			1	0	0
Mr.	Ashok Gutgutia	00684043	AD NP G44 35B	ED	19-Jun-1986			1	2	0
Mr.	Prem Prakash Sharma	00788601	AKX PS1 876 K	ID,C & NED	30-Sep-2014	30-Sep-2019	5	2	3	3
Mr.	Subrata Mookerjee	01220872	AA NP M7 444 H	NED,ID	30-Sep-2014	30-Sep-2019	5	1	3	0
Mr.	Keshav Jaipuria	00564914	AC UPJ 793 3R	NED	18-Jul-2017			0	0	0

**II. Composition of Committees**

<b>Audit Committee</b>			
Sr. No.	Name of the Director	Category	Chairperson/Membership

1	Subrata Mookerjee	ID	Member
2	Prem Prakash Sharma	ID,C & NED	Chairperson
3	Ashok Gutgutia	ED	Member

<b>Stakeholders Relationship Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Subrata Mookerjee	ID	Member
2	Prem Prakash Sharma	ID,C & NED	Chairperson
3	Ashok Gutgutia	ED	Member

<b>Risk Management Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>

<b>Nomination and Remuneration Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Archana Singh	NED	Member
2	Subrata Mookerjee	ID	Member
3	Prem Prakash Sharma	ID,C & NED	Chairperson

<b>III. Meeting of Board of Directors</b>		
<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
14-Aug-2017		60
14-Sep-2017		
18-Jul-2017	14-Nov-2017	

<b>IV. Meeting of Committees</b>				
<i>Name of the committee</i>	<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
				60
Audit Committee	14-Nov-2017	Yes	12-Aug-2017	
Nomination & Remuneration Committee		Yes	18-Jul-2017	
Stakeholders Relationship Committee	14-Nov-2017	Yes	18-Jul-2017	
Audit Committee	14-Nov-2017	Yes	14-Sep-2017	

<b>V. Related Party Transactions</b>	
<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i>
Whether prior approval of audit committee obtained	Not Applicable
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable

## VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

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**Name** : **Indrajeet Kumar Tiwary**  
**Designation** : **Company Secretary**